CRAFT YOUR PROFESSIONAL RESUME IN JUST 15 MINUTES - POWERFUL APPLICATION OF GENERATIVE AI

Applications - Part 1

GENERATIVE AI FOR ALL

DINESHLAL

DINESH LAL
(DIRECTOR, DATA SCIENCE)

- In this document we will discuss the most efficient and best way to create resume
- First example is discussed in step by step approach till final step of resume creation
- In later pages, I have provided Prompts to create resume for specific profession
- In the last part of the document a generic prompt is provided to create resume for any profession

Prompt 1 : Designing Resume for Data Scientist

Some key notes to follow the prompt in next slide:
1. You can Copy Paste the entire Prompt as Is to generate the Resume
2. Curly bracket section highlighted in brown to be tweaked with personal details

STEP 1: COPY AND PASTE THIS PROMPT ON CHATGPT OR BING AI CHAT

"Imagine you are an expert in taking profile basic details and draft resumes. I am working as a {profession}. I would like you to draft a {Number of words} words resume. The resume should have the following sections {sections}. I am giving you some key input words for each of the sections {Section Input}. Be innovative in framing the resume and create one most relevant for the industry {Industry}. My work experience should have some texts explaining my expertise in the {industry} industry.

{profession}: Data Scientist

{Number of words}: 800

{Sections}: Contact Information, Summary, Education, Work Experience, Skills, Certifications and Trainings, Honors and Awards

{Section Inputs}:

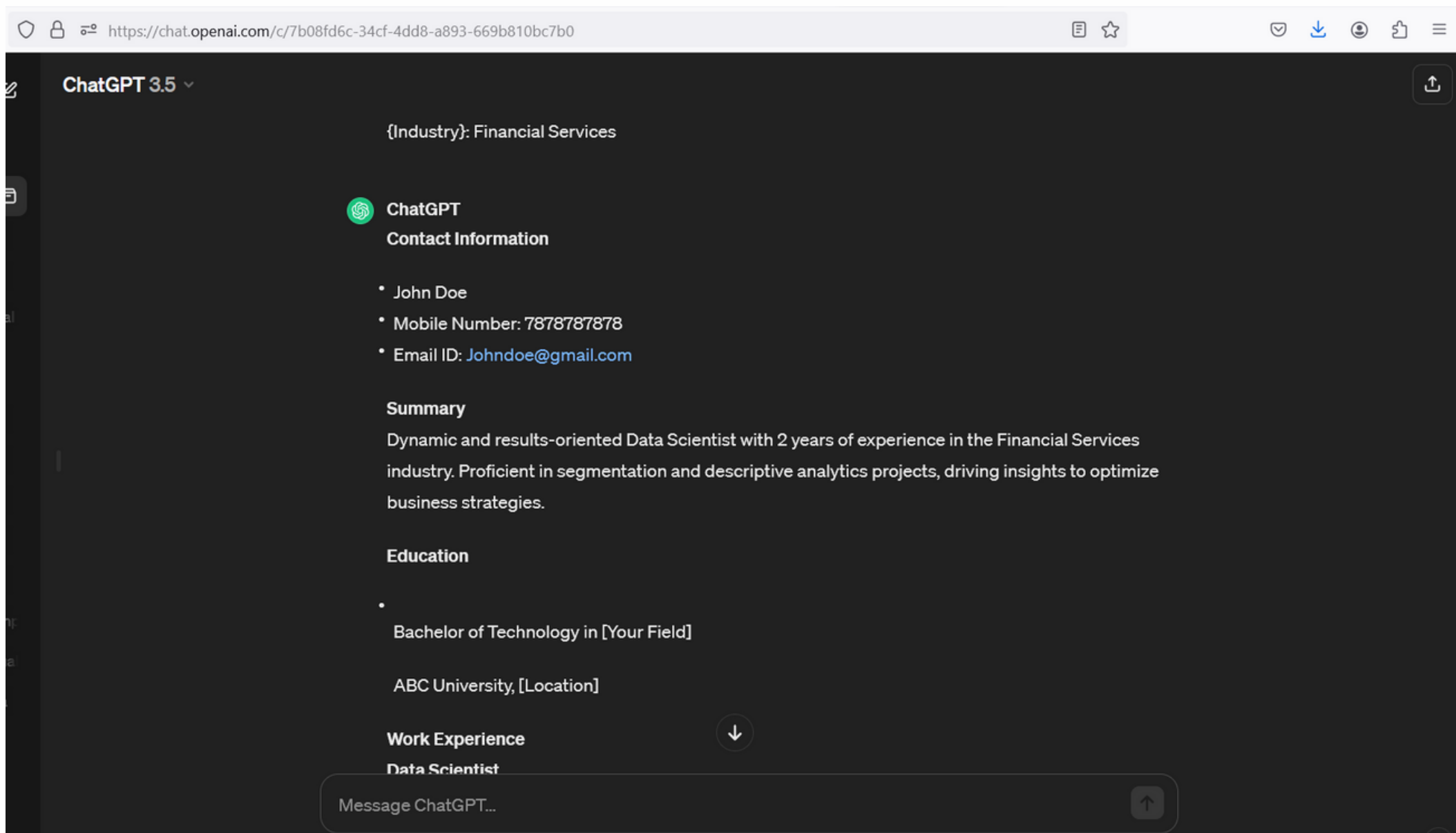Contact Information – John Doe, Mobile Number : 7878787878, Email ID : Johndoe@gmail.com

Summary – 2 year experience, worked on segmentation, descriptive analytics projects

Education – Bachelors of Technology from ABC University

Work Experience – Data Scientist at XYZ Corporation

{Industry}: Financial Services"

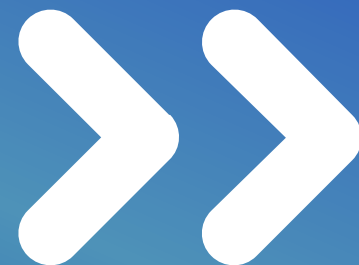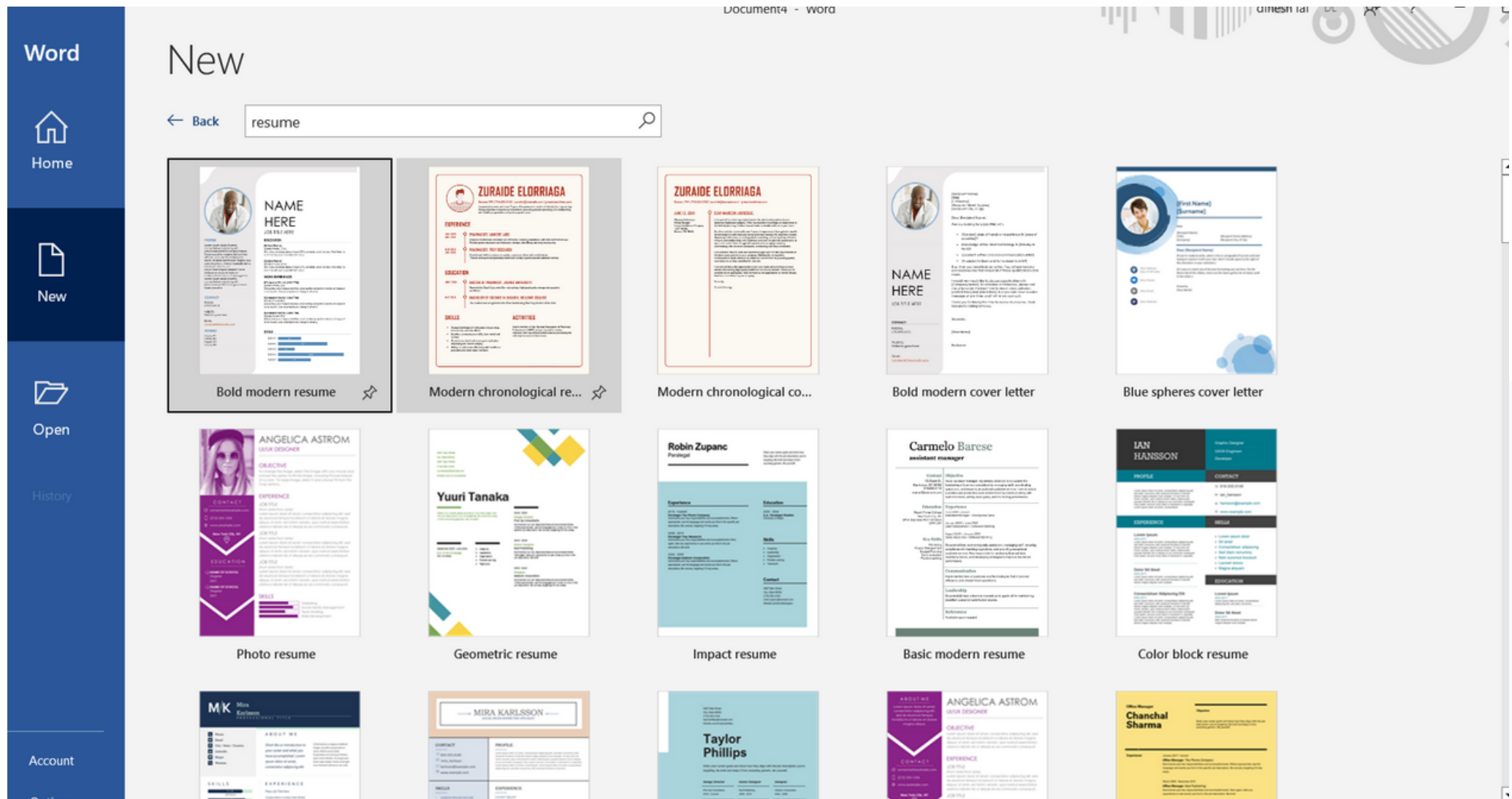# STEP 2: CHATGPT WILL GENERATE THE RESUME AS CAN BE SEEN IN BELOW IMAGE

FOLLOW THIS LINK TO SEE THE RESUME: HTTPS://CHAT.OPENAI.COM/SHARE/852C4E39-4358-433E-8BAC-E86DDFEAC15F

STEP 3: SELECT ONE OF THE RESUME TEMPLATE ON MICROSOFT WORD

STEP 4: PASTE THE CONTENT FROM CHATGPT OUTPUT TO THE TEMPLATE

JOHN DOE

Data Scientist

PROFILE
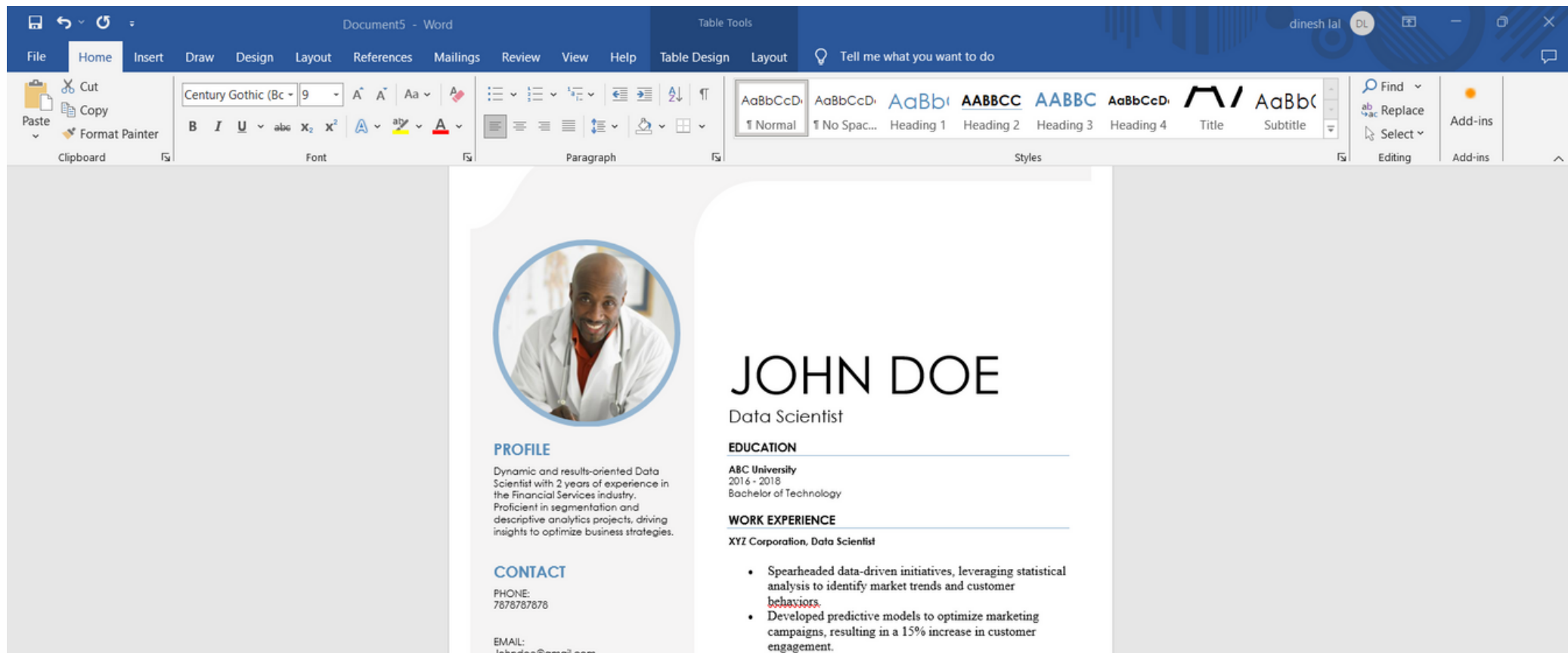
Dynamic and results-oriented Data Scientist with 2 years of experience in the Financial Services industry. Proficient in segmentation and descriptive analytics projects, driving insights to optimize business strategies.

CONTACT

PHONE:
7878787878

EMAIL:
Johndoe@gmail.com

SKILLS

Data Analysis
Statistical Modeling
Machine Learning
Python
Predictive Analytics
Segmentation
Descriptive Analytics
R
SQL
Data Visualization
Communication Skills
Problem-Solving

EDUCATION

ABC University
2016 - 2018
Bachelor of Technology

WORK EXPERIENCE

XYZ Corporation, Data Scientist

- Spearheaded data-driven initiatives, leveraging statistical analysis to identify market trends and customer behaviors.
- Developed predictive models to optimize marketing campaigns, resulting in a 15% increase in customer engagement.
- Implemented advanced segmentation techniques to enhance customer targeting strategies, leading to a 20% boost in conversion rates.
- Collaborated cross-functionally with stakeholders to translate business requirements into analytical solutions.
- Contributed to the development of automated reporting systems, streamlining data analysis processes and improving efficiency.

CERTIFICATIONS AND TRAININGS

- Certification in [Relevant Certification], [Certifying Body]
- Training in [Relevant Training Program], [Training Provider]

Prompt 2 : Designing Resume for Strategy Consultant

Some key notes to follow the prompt in next slide:
1. You can Copy Paste the entire Prompt as Is to generate the Resume
2. Curly bracket section highlighted in brown to be tweaked with personal details

Imagine you are an expert in taking profile basic details and draft resumes. I am working as a {profession}. I would like you to draft a {Number of words} words resume. The resume should have the following sections {sections}. I am giving you some key input words for each of the sections {Section Input}. Be innovative in framing the resume and create one most relevant for the industry {Industry}. My work experience should have some texts explaining my expertise in the {industry} industry.

{profession}: Strategy Consultant

{Number of words}: 800

{Sections}: Contact Information, Summary, Education, Work Experience, Skills, Certifications and Trainings, Honors and Awards

{Section Inputs}:

Contact Information – John Doe, Mobile Number : 7878787878, Email ID : Johndoe@gmail.com

Education – MBA from XYZ University

Work Experience – Strategy Consultant at XYZ Corporation

{Industry}: Energy and utilities
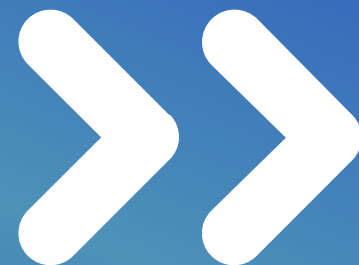
Prompt 3 : Designing Resume for
Software Engineer

Some key notes to follow the prompt in next slide:
1. You can Copy Paste the entire Prompt as Is to generate the Resume
2. Curly bracket section highlighted in brown to be tweaked with personal details

"Imagine you are an expert in taking profile basic details and draft resumes. I am working as a {profession}. I would like you to draft a {Number of words} words resume. The resume should have the following sections {sections}. I am giving you some key input words for each of the sections {Section Input}. Be innovative in framing the resume and create one most relevant for the industry {Industry}. My work experience should have some texts explaining my expertise in the {industry} industry.

{profession}: Software Engineer

{Number of words}: 800

{Sections}: Contact Information, Summary, Education, Work Experience, Skills, Certifications and Trainings, Honors and Awards

{Section Inputs}:

Contact Information – John Doe, Mobile Number : 7878787878, Email ID : Johndoe@gmail.com

Education – B Tech in Computer Science from ABC Institute

Work Experience – Software Developer at XYZ Corporation

{Industry}: E-commerce and Retail
"

Prompt 4 : Designing Resume for
Medical Professional / Doctor

Some key notes to follow the prompt in next slide:
1. You can Copy Paste the entire Prompt as Is to generate the Resume
2. Curly bracket section highlighted in brown to be tweaked with personal details

Imagine you are an expert in taking profile basic details and draft resumes. I am working as a {profession}. I would like you to draft a {Number of words} words resume. The resume should have the following sections {sections}. I am giving you some key input words for each of the sections {Section Input}. Be innovative in framing the resume and create one most relevant for the {speciality} speciality. My work experience should have some texts explaining my expertise in the { speciality } speciality.

{profession}: Doctor

{Number of words}: 950

{Sections}: Contact Information, Summary, Education, Work Experience, Clinical Skills, Research Experience, Professional Membership, Honors & Awards

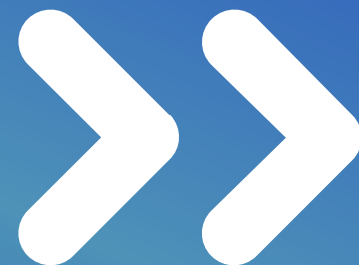(Section Inputs}:

Contact Information – John Doe, Mobile Number : 7878787878, Email ID : Johndoe@gmail.com

{Speciality}: Orthopedics

Prompt 5 : Designing Resume for Legal Professional / Lawyer

Some key notes to follow the prompt in next slide:
1. You can Copy Paste the entire Prompt as Is to generate the Resume
2. Curly bracket section highlighted in brown to be tweaked with personal details

Imagine you are an expert in taking profile basic details and draft resumes. I am working as a {profession}. I would like you to draft a {Number of words} words resume. The resume should have the following sections {sections}. I am giving you some key input words for each of the sections {Section Input}. Be innovative in framing the resume and create one most relevant for the {speciality} speciality. My work experience should have some texts explaining my expertise in the { speciality } speciality.

(profession}: Lawyer

{Number of words}: 950

{Sections}: Contact Information, Summary, Education, Legal Experience, Bar Admissions, Professional Affiliations, Skills, Certifications, Publications, References

{Section Inputs}:

Contact Information – John Doe, Mobile Number : 7878787878, Email ID : Johndoe@gmail.com

{Speciality}: Intellectual Property Law

Prompt 6 : Designing Resume for Mechanical Engineer

Some key notes to follow the prompt in next slide:
1. You can Copy Paste the entire Prompt as Is to generate the Resume
2. Curly bracket section highlighted in brown to be tweaked with personal details

> Imagine you are an expert in taking profile basic details and draft resumes. I am currently pursuing my final year of education in {education stream}. I would like you to draft a {Number of words} words resume. The resume should have the following sections {sections}. I am giving you some key input words for each of the sections {Section Input}. Be innovative in framing the resume and create one most relevant for the {Future Profession} profession, as I aspire to be one. My work experience should have some texts explaining my internship and work in the { Future {Profession } profession.
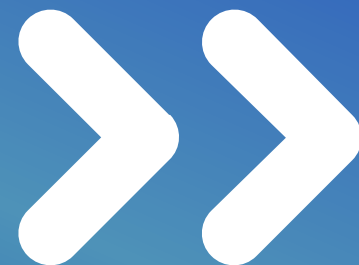>
> {education stream}: Mechanical Engineer
>
> {Number of words}: 950
>
> {Sections}: Contact Information, Summary, Education, Work Experience, Extracurricular Activities, Skills, Certifications and Trainings, Honors and Awards
>
> {Section Inputs}:
>
> Contact Information – John Doe, Mobile Number : 7878787878, Email ID : Johndoe@gmail.com
>
> {Future Profession}: Mechanical Engineer

Prompt 7 : Designing Generic Resume

Some key notes to follow the prompt in next slide:
1. You can Copy Paste the entire Prompt as Is to generate the Resume
2. Curly bracket section highlighted in brown to be tweaked with personal details

> Imagine you are an expert in taking profile basic details and draft resumes. I am working as a {profession}. I would like you to draft a {Number of words} words resume. The resume should have the following sections {sections}. I am giving you some key input words for each of the sections {Section Input}. Be innovative in framing the resume.
>
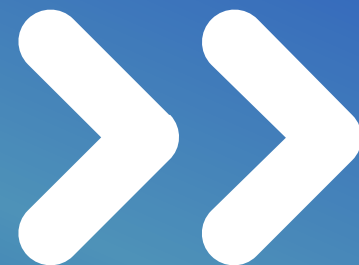> {profession}: Customer Service Representative
>
> {Number of words}: 800
>
> {Sections}: Contact Information, Summary, Education, Work Experience, Skills, Languages
>
> {Section Inputs}:
>
> Contact Information – John Doe, Mobile Number : 7878787878, Email ID : Johndoe@gmail.com

Thank You

SPECIAL THANKS TO CHATGPT, OPEN AI FOR THE SUPPORT ON CONTENT